**Workplace Tour Employer Evaluation**

Thank you for taking the time to host a workplace tour. Your support of this program provides students the opportunity to make better-informed decisions regarding their futures. Your feedback is valuable to ensuring high-quality experiences for you, other hosts, and our students. Please take a few minutes to complete this form and return it at your earliest convenience to (name) at (email).

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| --- | --- |
| Your name: | Phone number: |
| Title: | Email: |
| Organization: | Industry: |

Please evaluate the tour in each of the following areas.

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| --- | --- | --- | --- | --- |
| LOGISTICS | | | | |
| Communication setting up the tour | Exceeded Expectations | Met Expectations | Below Expectations | Not Applicable |
| Ease of participation | Exceeded Expectations | Met Expectations | Below Expectations | Not Applicable |
| Tour coordination (before and during the tour) | Exceeded Expectations | Met Expectations | Below Expectations | Not Applicable |
| STUDENTS | | | | |
| Students were prepared with questions | Exceeded Expectations | Met Expectations | Below Expectations | Not Applicable |
| Students behaved appropriately | Exceeded Expectations | Met Expectations | Below Expectations | Not Applicable |
| OVERALL EVALUATION | | | | |
| Workplace tour experience | Exceeded Expectations | Met Expectations | Below Expectations | Not Applicable |

Would you be willing to host future tours? YES NO

Would you be willing to participate in other work-based learning activities, such as guest speaker presentations, career fairs, informational interviews, job shadows, or internships? Please note any that are of interest in the comment section below. Someone will contact you to follow up.

Please use the space below to provide additional comments about your experience. Please make note of any ways the coordinator could have helped you or the students be better prepared.

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