**Teacher Externship Employer Participation Form** (WBL coordinator to fill in name and contact information)

Teacher externships provide teachers with hands-on exposure to the careers for which they are preparing students while completing a project or doing other valuable work for the employer. Externships may run for ## to ## weeks during the summer. Teachers bring value to your business, not only through the work they complete but also by bringing fresh perspectives. Employers often report that hosting teacher externs is a rewarding experience for their employees.

Please complete the following information and return it to the work-based learning (WBL) coordinator by (date). He or she will confirm receipt, send you more information about hosting a teacher extern, and contact you to work together to plan a teacher externship.

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| --- | --- |
| Company/organization: | |
| Industry/business type: | |
| Address: | |
| Business unit(s) (i.e., departments or functional areas) in which teacher will work: | |
| Main contact name: | |
| Phone: | Email: |
| Signature: | |
| WBL coordinator name and contact information: | |

Your support of work-based learning opportunities such as teacher externships is a valuable complement to classroom learning and helps teachers better prepare their students for further education and careers. Thank you!